

LOCKWOOD FOLLY PROPERTY OWNERS ASSOCIATION
ARCHITECTURAL STANDARDS COMMITTEE
18 CLUB HOUSE DRIVE, SW
SUPPLY, North Carolina 28462

Dear: Lockwood Folly Property Owner

In most cases the installation of a septic system is a part of the home construction process. If it is impractical for you to adhere to the customary procedure, we could follow an alternate process. Since this would be the beginning of the construction, we will require the following:

PLAN SUBMISSION PROCEDURES Septic Only

1. One (1) set of all requested documentation:

- A. Construction Agreement must be signed by both the owner and the contractor.
- B. Copy of the Final Brunswick County Health Dept. Septic Permit
- C. Site Plan at 1" = 20' (minimum) clearly showing:
 - a. North arrow
 - b. Property lines with dimensions and bearings
 - c. Setback lines shown
 - d. If lot falls more than 3', a topographical plan
 - e. Brunswick County Health Dept. location of septic area and repair area
 - f. Location of dwelling on site

2. The following checks made out to Lockwood Folly ASC

- A. Check for \$400.00 ASC Review Fee.
- B. Check for \$500.00 Project Completion Fee

3. Plans must be submitted to the Chairperson's residence by the 1st of the month to be eligible for review on the 3rd Wednesday of the month. This will allow the ASC enough time for a thorough examination of the plans prior to the meeting

4. Plans will be stamped on the date of receipt by the ASC.

5. COMPLETED SUBMISSION: Any submission that does not include all plans, materials, applications, and other items as required by this section will be rejected.

6. Rejected submissions may be corrected and resubmitted as defined in section 3.

Working Days and Hours Section II, 2.4 D

Contractors, including but not limited to Service / Maintenance, Lawn Maintenance / Landscaping Services, etc. may work only during daylight hours Monday through Saturday unless an extension is granted, in writing, by the ASC. No contracted work other than on an emergency basis may be conducted on Sunday, or National Holidays. For the purpose of clarification, the following days are considered National Holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

You should also know that a Brunswick County septic permit expires five (5) years from date of issue and requires that a septic system must be connected to a home within eighteen (18) months of installation. If the septic system is not connected to a dwelling in this time frame the homeowner would be required to recertify the septic system before a Certificate of Occupancy is issued. If this occurs, you need to contact the ASC to explain the status.

Please forward the above listed items to the Chairperson of the Architectural Standards Committee at the above address and the matter will be considered at the next ASC meeting.

LOCKWOOD FOLLY
SEPTIC SYSTEM INSTALLATION AGREEMENT
ARCHITECTURAL STANDARDS COMMITTEE

Date _____

Construction Location (Street and Lot #): _____

Name of Owner: _____

Address: _____

Telephone: _____ (h) _____ (w)

Contractor: _____

License #: _____ Telephone #: _____

Address: _____

It is clearly understood that the Lockwood Folly Architectural Standards Committee has established the Residential Design and Construction Guidelines to preserve and protect the property values of Lockwood Folly.

Therefore, we agree to abide by the following rules:

1. We have read the ASC Guidelines, Covenants, Conditions, and Restrictions and agree to follow them in full.
2. We agree to carry out this project construction and fulfill the plans and specifications as approved for this project in the final review by the ASC. Any changes to these plans will be first approved by the ASC prior to implementation.
3. We are responsible for the behavior and actions of all workers contracted to work on this job while they are at Lockwood Folly.
4. We will be responsible for a thorough clean up of the project site for the duration of the project and upon completion of the project remove all debris, including downed trees from the site immediately upon completion of the installation of the septic system.
5. Upon completion of the septic project, rough grading to eliminate ruts that would catch water and over seeding to prevent dirt and dust from blowing into your neighbors' lots.
6. We understand that our project completion deposit of \$500.00, or any portion thereof, may be retained by the ASC if we fail to abide any standards during the construction period, or fail to clean the site after completion of the project and it becomes necessary for the ASC to independently contract to clean our lot.
7. We are aware of the Days and Hours restrictions on construction and agree to abide by them as outlined in Section II, 2.4 D

Owner _____ Date _____ Contractor _____ Date _____